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MEDICAL SUPPLIES DIVISION

(Department of Health Services)

අං 357, බද්දේගම විමලවංශ මාර්ගය, කොළඹ 10, ශ්‍රී ලංකාව.

අං 357, බද්දේගම විමලවංශ මාර්ගය, කොළඹ 10, ශ්‍රී ලංකාව.

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DDG/NHSL, DDG/NH Kandy,
Provincial Directors of Health Services,
Regional Directors of Health Services,
Directors of Teaching Hospital,
Directors of Provincial General Hospitals
Directors of Districts General Hospitals
Directors of Specialized Hospitals, Campaigns, Institutions and Programs
Medical Superintendents of Base hospitals,
Heads of all other Hospitals

Annual Forecasts/Estimates for Medical Supplies -2024

Module of the forecasting/Estimation in SWASTHA system for medical supplies has been released to obtain annual requirements from your institution for the year 2024. As per the decision taken by the Ministry of Health considering the financial limitations, Priority Lists for pharmaceuticals, surgical consumables have been finalized with the concurrence from relevant colleges and this module is released based on these priority lists. You are hereby informed to convey this new change to relevant parties.

1. All the functionalities in SWASTHA, including the ordering system and distribution system, are designed based on annual requirement statistics of end user institutions, captured through the annual forecasting/estimation process by MSD. It is compulsory to make realistic estimates/forecasts by each and every institution to perform good supply chain management for medical supplies nationally. Therefore, you are informed to make sufficient arrangements (holding the special DTC meetings, circulating an internal document explaining the importance of the same task to aware the relevant consultants and other stakeholders to forward their inputs, giving optimum facilities to the officers carried out the task, etc.) to make realistic forecast/estimate of medical supplies for year 2024.

2. Estimating/forecasting of the annual requirement for the 2024, all the SWASTHA users are supposed to forward only the forecasted annual requirements for each item, which is consolidated by MSD to arrive at the National Forecasted Requirement (NFR), in consideration of the institutional stock availability as indicated in SWASTHA. Therefore all the institutions using SWASTHA shall

not deduct the on-hand stock when deriving the institutional annual forecasted requirement fed into the SWASTHA, as instructed in the training sessions.


In the above process, if any institution deduct its' on-hand stock from the forecasted annual requirement or decides not to include the annual requirement (forecasted) considering the availability of sufficient stock, it creates **an error** due to duplication of the deduction of on-hand stock, in deriving National Requirement by MSD. All the issues/distributions originated by MSD for year 2024 will be based on the balance annual requirement to be supplied to the institutions or RMSDs. You are advised to update the system and keep records of balance stock on 31.12.2023 for clarification purposes.

3. When estimating/forecasting of the monthly requirement, all the available data such as consumption of the previous years with the availability, institutional bed strength, OPD & clinical attendance, new specialties, out of stocks situation, impact of the quality failures, alternatives used in previous years, whether used the different dosage forms or strength due to non-availability, trends in usage, number of surgeries performed last years (specially for complementary surgical items) etc. should be considered.

4. All the **non-consumables** are considered as priority items: hence you are advised to draw your special attention when forecasting them. All usable non consumable stocks in stores, theaters and wards etc. should be entered in formats and when forecasting requirements, **available stocks in all units in the institution should be considered**. Additional time period has been given to forecast non-consumables to perform this activity.

5. The supporting physical and online programs for the forecasting/estimating medical supplies for year 2024 already have been held in addition to instructions given before through the Chapter 04- Manual on Management of Drugs-2008, second edition and circulars that have already been sent to you.

Active participation of all parties involved in this national task are expected and highly appreciated.


Dr.H.M.Kapila Wickramanayake

Director

Copies

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1. Secretary /Ministry of Health
2. Additional Secretary –PSRP
3. Director General of Health Services
4. DDG (Medical Supplies)
5. Chief financial Officer/Ministry of Health
6. Deputy Director/Medical Supplies Division
7. Chief Accountant / Medical Supplies Division
8. All Assistant Directors/ Medical Supplies Division
9. Accountant / Medical Supplies Division
10. All DPs,SPs,CPs,CMLTs,OIC Radiographers & OIC RMSD